



JVR SYSTEMS, INC.

Employee Referral Form

Name of Employee _____ Date _____

Department _____ Manager _____

Name of Person Referred _____

Relationship with Person Referred:

☐ Colleague ☐ Friend ☐ Former Coworker ☐ Other _____

Date Referral Made _____

Referral for What Position _____

Resume Attached?

Yes _____ No _____

Completed Application Attached?

Yes _____ No _____

Contact Information for Referral

I believe the individual I am referring as a job candidate is qualified and interested in the position identified above. I understand that if this individual is hired as a result of this referral, I will be eligible for a referral bonus that will be paid out only after the individual has worked the necessary period of time specified for such referral bonus payments.

X _____
Employee Signature

Date